

Director

The Director has general leadership responsibility for the GRC, coordinating efforts among various groups or committees and ensuring GRC business gets done as needed. The Director presides over GRC Board and Executive Committee meetings, and lead general membership meetings (e.g., at the ISRs). The Director may also need to represent the GRC in public or elsewhere. Upon completion of a full term, the Director succeeds to the position of Past Director, where s/he will provide guidance on history and procedures and supervise the elections of officers.

Associate Director

The Associate Director assists the Director as requested and assumes the duties of the Director in his/her absence. The Associate Director is also a member, but not the chair, of the Symposium Committee. Upon completion of a full term as Associate Director, the Associate Director succeeds to the position of Director.

Secretary-Treasurer

Duties of the Secretary-Treasurer include recording and issuing the minutes of all meetings, maintaining GRC files and records, disseminating relevant information to the membership, and compiling an annual report of GRC activities and accomplishments. The Secretary-Treasurer is also responsible for the GRC budget, receiving and disbursing funds, and preparing an annual financial report to the GRC Board.

Regional Representatives

Regional representatives are responsible for facilitating communication among GRC members and addressing emerging issues or concerns in their geographical region. They are also part of the GRC Board, alongside the officers. There is one representative from each of the following regions:

- Asia
- Australia
- Europe/Africa
- North America (Canada and the United States)
- South/Central America

Webmaster

The Webmaster is responsible for maintaining and updating the ranavirus.org website, including the online membership system. The Webmaster also provides information to the executive officers from the website (e.g., on membership). Familiarity with WordPress is helpful, but not essential; training will be provided.

Nominations and voting

Nominations are due to Jesse Brunner (jesse.brunner@wsu.edu) by Friday, 30 July 2021. Self-nominations are welcome. Those nominated by other people will first be asked if they wish to run. Willing nominees will be asked to provide a short statement about their interest, experience, or goals for the position. Voting will take place online soon after.