



**DOUGLAS COUNTY (WI)**  
1316 N. 14th Street, Suite 301  
Superior, WI 54880  
<http://douglascountywi.org>

## **Forestry and Parks Technician**

*An Equal Opportunity Employer*

*Online applications can be submitted until 11:59 pm on the closing date.*

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**SALARY:** \$20.70 - \$23.66 Hourly  
\$43,056.00 - \$49,212.80 Annually

**OPENING DATE:** 01/09/20

**CLOSING DATE:** 02/02/20 11:59 PM

### **DESCRIPTION:**

Douglas County is currently seeking energetic and hard-working candidates to fill a Forestry and Parks Technician position. Ideal candidates will be energetic self-starters that are highly motivated, team players who have a positive, enthusiastic attitude and a love for the outdoors. Position will be responsible for assisting Department staff with land, forest, and recreational management of County Forest lands and County Park facilities. Additional responsibilities include building and grounds maintenance, equipment care and maintenance, and assisting with water control structure operation. This is a great opportunity for the right candidate to join the dedicated team of natural resource professionals managing Wisconsin's largest County Forest in the great northwoods!

### **ESSENTIAL DUTIES:**

Assist in timber sale establishment. Assist in timber sale administration. Perform forest inventory data collection. Assist in reforestation and forest improvement activities. Assist in the development, general care, and maintenance of recreational facilities. Serve as a lead worker over seasonal, part time, and/or temporary employees. Assist in the development, general care, and maintenance of Department buildings and grounds. Operate, care for, and maintain power tools and small engine equipment. Assist in the operation, general care, and maintenance of Department vehicles and heavy-duty equipment. Assist office staff with customer service. Operate personal computer software. Assist with managing dam operations. Must be available by phone during off-hours, weekends, and holidays as necessary. Attend trainings and meetings. Assist with wildfire suppression and prescribed burn programs. Perform other duties and tasks as assigned.

### **MINIMUM QUALIFICATIONS:**

Associate's degree or higher in Forestry, Parks/Recreation, Natural Resources, Facilities Management, or related field from an accredited University or College, and two or more years of related experience and/or training in land, forestry, recreational management, or facilities management -OR- equivalent combination of education and/or work experience that provides equivalent knowledge, skills, and abilities required to successfully perform essential duties and responsibilities.

### **SUPPLEMENTAL INFORMATION:**

**KNOWLEDGE REQUIRED:** Working knowledge of federal, state and local regulations and laws pertaining to land and/or recreational/facilities management. Working knowledge of forestry and/or recreational/facilities management principles and techniques. General knowledge of building trades, land management equipment, small engines and power tools, and computers.

**ABILITIES REQUIRED:** Establish and maintain effective working relationships with

supervisors, co-workers, and the public; Make independent decisions and act accordingly; Work effectively in adverse conditions; Communicate effectively and efficiently orally and in writing.

**ENVIRONMENTAL WORKING CONDITIONS:** This is primarily a field-based position with additional work required within an office setting. The typical field-based setting requires frequent exposure to extreme and inclement weather conditions and often uneven, difficult terrain. Seasonal winter conditions often include ice, snow, and extreme cold. Seasonal summer conditions often include extreme heat, humidity, and exposure to biting insects.

**PHYSICAL ACTIVITIES/REQUIREMENTS:** While performing the duties of this job, the employee is regularly required to perform rigorous physical exertion for extended periods of time including, but not limited to, walking, lifting, bending, pushing, pulling, sitting, standing; and reaching, grasping, talking, hearing, and seeing. The employee must regularly lift and/or move up to 25 pounds, frequently lift and/or move up to 50 pounds, and occasionally lift up to 100 pounds and apply up to 500 pounds of force to push, pull or otherwise move objects. Specific physical abilities required by this job include using both hands for frequent fingering and grasping; vision abilities include close vision and the ability to adjust focus. The employee is frequently required to walk, stand, talk, hear, see, and perform repetitive motions.

The employee will spend long hours in the field, outdoor recreational areas, and walking through natural forested terrain, frequently exposed to tree marking paint. At times, the incumbent must spend long hours sitting and using office equipment and computers. The employee must also have the physical ability, in all types of weather conditions, to operate four-wheel drive vehicles, all-terrain vehicles, snowmobiles, and power tools. At times, the employee will be exposed to moderate to loud noise created by trucks and heavy equipment.

**TESTING REQUIREMENTS:** Must possess a valid driver's license. Must possess a Wisconsin Commercial Pesticide Applicator License, or have the ability to obtain one within 6 months of employment. Structured interview and background investigation required. Must pass a pre-employment physical examination.

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APPLICATIONS MAY BE FILED ONLINE AT:  
<http://douglascountywi.org>

Job #FPT01-2020  
FORESTRY AND PARKS TECHNICIAN  
HM

OUR OFFICE IS LOCATED AT:  
1316 N. 14th Street, Suite 301  
Superior, WI 54880  
715-395-1429

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## Forestry and Parks Technician Supplemental Questionnaire

1. ANSWERING QUESTIONS 2-9: The following questions will help you describe your experience and/or education/training as it relates to the position. Responses to each narrative question are limited. The use of bulleted lists in your responses are highly encouraged.

\* 2. Do you possess a valid driver's license?

Yes  No

\* 3. Do you possess a valid commercial driver's license (CDL) with either a Class A or B endorsement? \*\*Note that you do not need a CDL to be qualified or considered for this position.

Yes, I possess a Class A CDL

- Yes, I possess a Class B CDL
- No, I do not possess a CDL license

\* 4. Do you possess an Associate's degree in Forestry, Parks/Recreation, Natural Resources, Facilities Management, or related field from an accredited University or College?

- Yes
- No

\* 5. Please indicate major field of study. Include any other degrees held, type(s) and major field(s) of study

\* 6. List any additional certifications and/or licenses that you currently hold. Please use whole words and do not use acronyms.

\* 7. Do you have two or more years of experience and/or training in land, forestry, recreational management, or facilities management?

- Yes
- No

\* 8. Do you have experience and/or training in any of the following areas:

- Forestry or Forest Management
- Recreation Management (including parks)
- Building and Facilities Management
- Building Trade Specialties (carpentry, plumbing, electrical, HVAC)
- Equipment Operation and Maintenance
- Proficient in the use of computers
- Serving in a Lead Worker role

\* 9. For any areas that you checked "yes" in the above question, please indicate how many years of experience you have in that area and the nature of your experience by listing your responses with SHORT bullet points. \*\*Note that you do not need experience in any of these areas to be qualified or considered for this position.

\* Required Question