



## Application for TLA Conference Internship Program

Attached is the application form for the Tennessee Library Association's Conference Internship Program. This year the Tennessee Library Association will select interns to assist with TLA's annual conference, to be held in **Chattanooga, TN, April 24th through April 26th, 2019**. Conference interns will complete four (4) hours of work at the 2019 TLA Annual Conference as assigned by the TLA Conference Committee prior to the conference and in accordance with the conditions and benefits of the TLA Conference Internship Program outlined below.

The eligibility requirements for the TLA Conference Internship Program (CIP) include:

- Applicants must be **members in good standing** of the Tennessee Library Association.
- Applicants must be **students (full or part time) in a Library/Information Science program** during the semester in which they are applying for the CIP. Students may be in master's degree programs (ALA-accreditation is not mandatory), or they may be working towards certification as a media specialist (which may or may not require a master's degree).
- Applicants must be able to attend the TLA Annual Conference **Wednesday, April 24th through Friday, April 26th in Chattanooga, TN.**
- **Completed applications** must be received no later than February 4, 2019.

Benefits of the TLA Conference Internship Program (CIP):

- Waived registration fees for the conference (if you have already registered you will be reimbursed).
- One free ticket to the All-Conference Reception.
- A \$100 stipend to be used as desired by the recipient.
- A certificate recognizing the recipient(s), as well as formal recognition at TLA's Annual Conference.
- A wonderful opportunity to network with colleagues, develop professional contacts, and experience the TLA Annual Conference in a unique way.

The Honors, Awards, and Scholarship Committee will review all applications and notify the recipient(s) by March 15, 2019. If you have any questions about the application process, please contact James D. Gill at [jgill@south.edu](mailto:jgill@south.edu).

Sincerely,

James D. Gill and Marissa Snead  
Co-chairs, TLA Scholarship Committee, 2018-19



## Application for TLA Conference Internship Program

**Deadline Date: Email to James Gill at [jgill@south.edu](mailto:jgill@south.edu) by February 4, 2019**

NAME:

Last

First

Middle

ADDRESS:

Street / PO Box

City

State

Zip

HOME PHONE:

(Area Code)

(Area Code)

FAX NUMBER:

EMAIL ADDRESS:

TLA MEMBER?

SINCE:

I am a student  
at(institution):

I am pursuing (degree currently working  
towards):

**1) I belong to the following professional organizations (may include student memberships) (add rows if necessary):**

Organization	Dates	Activities

**2) Describe community, civic, or volunteer work, with which you have been involved (add rows if necessary):**

Organization	Dates	Activities

3) **Employment:** Outline your employment record, beginning with your most recent position. (Add rows if necessary).

Dates	Name of Employer	Address of Employer (City/State)	Nature of Work

4) **Education:** List the colleges, universities, and professional schools from which you have earned a degree or received credit. Please include current work. Please show scale used when calculating grade point average (e.g. "3.5 on 4 point scale" or "85 on 100 point scale").

Institution	Dates Attended	Major and Minor Fields	Degrees/Credits and Dates	GPA/Scale

5) List scholarships / fellowships / honors received (may include high school, undergraduate, or graduate school) (Add rows if necessary):


**NARRATIVE:**

In 400 words or fewer, please indicate specific competencies or characteristics that you believe you have to offer the field of librarianship. Especially note those activities that indicate your potential for achievement in the profession. Explain how you feel that attending the 2019 TLA Annual Conference will help you to reach your potential in the profession.

**REFERENCES:**

Please provide the names of two references from individuals, but not relatives, who are well-acquainted with your educational background, scholastic abilities, and personal character. *One of the two references must be a librarian / information professional (including professors) employed in Tennessee.*

Reference's Name	Reference's Title/Institution	Reference's Contact Information (including email address)

**CONDITIONS:**

A completed and signed application form must be returned to the committee by **February 4, 2019**. **Applications will be accepted via email only!** If applicant is selected, then cannot attend the conference, it is his/her responsibility to notify the TLA Honors, Awards, and Scholarship Committee prior to the conference.

**AGREEMENT:**

I agree that, if I am selected as a recipient of the Tennessee Library Association's Conference Internship Program, I will complete a minimum of four (4) hours of work in conjunction with the 2019 TLA Annual Conference as assigned by the TLA Scholarship Committee prior to the conference, in accordance with the conditions and benefits of the TLA Conference Internship Program, as described by the TLA Scholarship Committee.

Date:

Signed:

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Entering the date and your name above are accepted in lieu of physical signature.

PLEASE EMAIL THIS APPLICATION PACKET BY **FEBRUARY 4, 2019**, TO:

James D. Gill

TLA Honors, Awards, and Scholarship Committee Co-chair, 2018-2019

jgill@south.edu