



University of Tennessee Knoxville Chapter Gamma Beta Phi
Spring 2017 General Body Meeting #5
Wednesday April 20 at 6 PM
Thursday April 21 at 6 PM
Location: HSS 120

Achievements:

- Successful Spring Bake Sale Fundraiser with support from members and other students!

Goals for this semester:

- Raise money to establish lending libraries around campus and the city of Knoxville to support the Gamma Beta Phi national cause: Little Free Libraries.
- Raise money and collect books to donate to Little Free Libraries to help establish libraries around the world and promote literacy.
- Benefit our own community through group service.

Requirements for good standing:

- **Gain 9 points** (1 point per meeting, 1 point for every service hour at GBP sponsored event, 1 point for attending socials, etc.)
- **Sign up for a committee** (follow this link: <https://goo.gl/forms/fnmu1ezW4rDTreIH3>)
- **Pay annual \$15 dues** (email yghazi@vols.utk.edu if you have questions about dues)
- If you are on PROBATION, you must make sure these are fulfilled and also earn the points that you missed last semester on top of the required 9.

Changes from last year:

- All points must be earned through Gamma Beta Phi sponsored events. This means that you will not earn credit for volunteering outside of the events that we plan.
- You must RSVP through the provided Google forms link for events you plan on attending even if you're not completely decided.
- General body meetings are held every three weeks.

Upcoming Events:

- **Moe's Percentage Night**
 - Tuesday, April 18 from 5-10 PM at Cumberland Ave location
 - When you eat at Moe's during this specific time and mention Gamma Beta Phi at the register, a percentage of your sale will go toward our Little Free Libraries fund. Bring your friends and family to help us raise even more!
 - You'll earn a point for signing in at the restaurant with us.
 - RSVP: <https://goo.gl/forms/5FH41JD6jmEyf28f1>
- **Game Night Social**
 - Thursday, April 21 directly after the Chapter Meeting (Around 6:30 PM)
 - We will be getting together to wind down and play games with other members of Gamma Beta Phi. Food will be provided by the library staff.
 - You earn a point for attending.
 - RSVP: <https://goo.gl/forms/WUuJIOM8S9BzM68X2>
- **Elections**
 - If you're interested in running for an officer position for next year, please send an email with the following to utkgammabetaphi@gmail.com before Tuesday, April 25 at 5 PM:
 - Your name
 - The position you're running for (Descriptions below)
 - A picture of yourself
 - A short paragraph about yourself and why you're running for the position you chose

Officer Position Descriptions And Contact Information

- The **President** oversees all chapter operations and acts as a liaison between the other officers and the faculty advisors. The president must hold other officers accountable to fulfilling their duties and make sure that the organization is run smoothly. Aedwar35@vols.utk.edu
- The **Vice-President** works to help the president and other officers perform their roles. They will help run meetings and plan events. jmccclu11@vols.utk.edu
- The **Secretary** takes minutes at officer meetings and helps create the agendas for chapter meetings. They are extremely helpful with getting information out to members in an organized manner. madmrule@vols.utk.edu
- The **Treasurer** handles the monetary operations of the chapter in regards to dues, money raised through fundraising, and merchandise sold. yghazi@vols.utk.edu
- The **Corresponding Secretary** is in charge of keeping track of all of the members' points. The corresponding secretary must be willing to input data in a timely and organized manner and respond to emails from members. hpatel29@vols.utk.edu
- The **Webmaster** works to keep information online updated and available to the members. mfeyerab@vols.utk.edu

- The **Historian** captures our chapter community service and other activities through photographs. The historian works with other members to create a chapter scrapbook that is submitted to national headquarters. wvd274@vols.utk.edu

Committee Information:

- **The Food and Social Committee** works together to plan, coordinate and implement GBP chapter events. Committee duties include finding/ reserving the location, setting up dates/ times, calculating expenses (under the guidance of the Chapter Advisors), sending out invites/ reminders/ RSVPs, etc. Committee members will purchase appropriate snacks at each meeting (including food, cups, napkins, etc.), with all expenses funded by the organization.
- **The Fundraising Committee** seeks to raise money for Gamma Beta Phi as well as our National Project. Committee duties include drafting proposals, meeting with potential donors and soliciting companies/organizations for sponsorship as well as planning fundraising events.
- **The Projects Committee** will identify and coordinate potential community service projects for Gamma Beta Phi. Committee duties include setting up dates/times, distributing information to chapter members and collaborating with other organizations (including other service organizations at UTK, along with any GBP chapter across the nation).
- **The Corresponding Committee** works with the Corresponding Secretary to track and manage individual service points for all GBP members. This committee should meet at least once a month to track members' points, along with photo submissions.
- **The Professional Development Committee** will promote professional development programs, resources and activities for the GBP membership. Committee duties include organizing professional development events and promoting the national GBP Job Board. Graduate students are encouraged to participate.
- **The Tutoring Committee** coordinates tutorial services for GBP membership. Your experience can help other members achieve academic success! Graduate students and upperclassmen are encouraged to participate.
- **General Committee Rules:**
 - Committees should meet at least once a month
 - Each committee is tasked with electing a Chair
 - Minutes from each meeting should be sent to the Recording Secretary, President and Chapter Advisor