



GEORGIA

DEPARTMENT OF NATURAL RESOURCES

VACANCY ANNOUNCEMENT



Coastal Resources
Division



Environmental Protection
Division



Historic Preservation
Division



Law Enforcement
Division



Parks, Recreation and
Historic Sites
Division



Wildlife Resources
Division

GEORGIA DEPARTMENT of NATURAL RESOURCES
Office of Human Resources

404.656.7560

www.gadnr.org

VACANCY ANNOUNCEMENT #24-2016

APPLICATION DEADLINE DATE: **June 21, 2016**

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Applicant Information

- Vacancies are open to all qualified applicants. Applicants will be screened for the minimum qualifications listed for each job vacancy. Preference will be given to applicants who, in addition to meeting the minimum qualifications, possess one or more of the listed preferred qualifications, when applicable.
- Employees will be given the opportunity to compete within their division or within central office to transfer to or voluntary demote to a vacant position prior to consideration of applicants from outside of the agency.
- Applications and/or resumes` are accepted for announced jobs only.
- To apply for an announced job vacancy, applicants must submit a Department of Natural Resources (DNR) Application for Employment to the individual address listed with each job posting. It is important that applications be sent directly to the contact person and/or locations listed. Applications sent to another location may not be forwarded and may result in applications not being considered. Please do not submit your application/resume` to the address listed on the front of this announcement.
- Applicants must submit one application/resume for each position being applied for.
- A .pdf version and a Word version of the DNR Application for Employment can be found by visiting the Careers page of the DNR website at <http://www.gadnr.org/careers>.
- If submitting a resume`, please attach this with the DNR Application for Employment.
- Please be sure to include the following information on your application; Job Title and Position Number.
- If the minimum qualifications for a job require a college education and you have obtained a degree from a college or university outside the USA, you are required to submit an International Education Evaluation Letter showing your degree is equivalent to one obtained at a college or university in the USA. International Educational Evaluations are accepted from the National Association of Credential Evaluation Services (www.naces.org/members.htm) or the Association of International Credentials Evaluators (www.aice-eval.org/Organization.aspx).
- Your application must be postmarked no later than the application deadline date noted on the front page of this Vacancy Announcement. Please note that deadlines listed may differ for certain advertised jobs from what is listed on the front of the Vacancy Announcement.
- Any offer of full time and part time employment by DNR is conditional upon a background check that is appropriate for the job functions and business necessity. If related criminal records are revealed in the process, the applicant will not be automatically disqualified.
- Current State of Georgia employees transferring to a DNR position, on the same pay grade, will transfer at their existing pay. Current State of Georgia employees transferring to a DNR position, on a higher pay grade, will typically receive a 5% promotion, or go to the job minimum, whichever is greater. Current State of Georgia employees transferring to a DNR position, on a lower pay grade, will typically receive a demotion with a loss in pay.
- **All positions listed in this announcement are in the Unclassified Service and will be filled as unclassified positions.**
- All qualified applicants will be considered. Hiring locations will contact applicants regarding interviews but due to the volume of applications received not all applicants will be contacted or receive an interview.
- If you need this Vacancy Announcement in an alternate format, please contact the DNR Office of Human Resources at 404.656.7560.
- DNR is a registered participant in the federal work authorization program commonly known as e-Verify. DNR uses this program to verify employment eligibility of individuals hired on or after July 1, 2007. DNR's e-Verify ID # is 45119, Authorized July 1, 2007.
- The Georgia Department of Natural Resources is an Equal Opportunity Employer.

Additional information on the Georgia Department of Natural Resources Operating Divisions can be located by visiting the below website addresses:

Coastal Resources Division
Environmental Protection Division
Historic Preservation Division
Law Enforcement Division
Parks, Recreation and Historic Sites Division
Wildlife Resources Division

www.CoastalGADNR.org
www.GeorgiaEPD.org
www.GAshpo.org
www.GADNRL.org
www.GAStateParks.org
www.GeorgiaWildlife.org

NOTE: Information in this Vacancy Announcement is subject to change.

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Deadline Date: 06/21/2016

Law Enforcement Position Hiring Information

Applicants who are NOT P.O.S.T. Certified must take and pass the P.O.S.T. Entrance Examination, **prior to submitting an application**, to be considered for a Law Enforcement (P.O.S.T.) position with DNR. Results from the P.O.S.T. Entrance Exam must be submitted with your DNR P.O.S.T. Certified Position Application for Employment. The DNR P.O.S.T. Certified Position Application for Employment can be found on the Careers page of the DNR website at <http://www.gadnr.org/careers>.

Applicants who are P.O.S.T. Certified must submit a copy of their P.O.S.T. Certification Certificate with their application to be considered for a Law Enforcement (P.O.S.T.) position with DNR.

CONDITIONAL EMPLOYMENT

Applicants selected to fill Law Enforcement positions, who are not P.O.S.T. Certified, must accept Conditional Employment with DNR. The terms of this Conditional Employment are as follows:

- Upon hire, the employee must attend an 11-week Basic Law Enforcement Training Course to obtain their P.O.S.T. Certification at one of the Georgia Public Safety Training Center (GPSTC) Regional Academies located in Athens; Augusta; Austell; Columbus; Forsyth; Savannah; Tifton.
- Upon obtaining P.O.S.T. Certification, the employee is then required to complete a 14-week DNR Academy at the GPSTC located in Forsyth.

Applicants must successfully complete the Basic Law Enforcement Training Course and the DNR Academy in order to continue employment with DNR.

P.O.S.T. ENTRANCE EXAM INFORMATION

Applicants who are not P.O.S.T. Certified must pass the P.O.S.T. Entrance Exam to be considered for Law Enforcement positions within DNR. As of January 1, 2009 the **ASSET** and **COMPASS** exams are the official P.O.S.T. Entrance Exams for law enforcement candidates. The **ASSET** and **COMPASS** exams are administered through the Technical College System of Georgia at various Technical Colleges throughout Georgia.

Effective September 1, 2016 the **ACCUPLACER** test will become the official P.O.S.T. Entrance Exam for law enforcement candidates. The **ACCUPLACER** test is administered through the Technical College System of Georgia at various Technical Colleges throughout Georgia. The **ACCUPLACER** test is a computer-based exam that provides immediate results. This test measure reading, writing and numerical skills.

Also scores from the ASSET exam, COMPASS exam, SAT, ACT and CPE are accepted. Below are the minimum scores required for satisfying OCGA 35-8-8 regarding completion of the POST Entrance Examination:

TEST PORTION	ACCUPLACER	ASSET	COMPASS	SAT	ACT	CPE
Reading	55	38	70			
Writing	60	35	32			
* Numerical	34	35	26			
Verbal or Critical Reading / Reading				430		75
Verbal or English and Reading					18	
Math				400	16	75
English						75

* - This score is used for evaluation purposes only and does not determine whether a candidate successfully passes the exam. Persons attending the Basic Law Enforcement Training Course (BLETC) at one of the Technical Colleges in Georgia are required to achieve this minimum score.

Applicants who are not P.O.S.T. Certified are required to provide a copy of their test results when applying for a Conservation Ranger position with DNR.

P.O.S.T. Entrance Exam Information, including testing locations, can be found on the Careers page of the DNR website at www.gadnr.org/careers.

Applicants taking the P.O.S.T. Entrance Exam are required to take a completed **P.O.S.T. Entrance Examination Access Form** to the test site. This form is found on the Careers page of the DNR website at www.gadnr.org/careers.

Law Enforcement Division Vacancies

Conservation Ranger 1

LOCATION	Statewide						
DIVISION	Law Enforcement Division						
POSITION #	Multiple	JOB CODE	PSP040	PAYGRADE	LH	ENTRY SALARY	\$32,418.30

JOB DESCRIPTION

Under supervision, interprets and enforces the state laws, rules and regulations provided for the conservation and protection of natural resources. This is the entry/training level of the Conservation job series.

MINIMUM QUALIFICATIONS

Associates / Technical degree from an accredited college or university.

OR

Completion of equivalent coursework (90 quarter hours or 60 semester hours) from an accredited college or university.

NOTE: Certificates and/or accumulated hours from a technical college, without an Associate's degree, do not qualify.

NOTE: Applicants must be at least 21 years of age and meet all requirements for P.O.S.T. certification.

In addition to the above minimum qualifications:

Applicants who are not POST Certified must pass the POST Entrance Exam to be considered for a Conservation Ranger position. A copy of the test scores must be included with the application when applying for a Conservation Ranger position.

NOTE: POST Entrance Exam Information is located on the Careers page of the DNR website at <http://www.gadnr.org/careers> in the Important Notices section.

Applicants who are POST Certified must provide a copy of their POST Certification Certificate when applying for a Conservation Ranger position.

LEGAL REQUIREMENTS

Applicants must:

- Be at least 21 years of age
- Be a citizen of the United States
- Be eligible to obtain a valid Georgia Driver's License at the time of appointment

MEDICAL STANDARDS

Vision

Minimum distant vision of 20/60 correctable to 20/40 in each eye.

Hearing

Hearing loss not greater than 24dBA average of 500, 1000 and 2000 frequencies in the better ear.

(CONTINUED ON PAGE 6)

Conservation Ranger 1 Continued

PREFERRED QUALIFICATIONS

Preference may be given to:

- Applicants who are currently POST Certified.
- Applicants who already possess experience and knowledge in the areas of hunting, fishing, boating and other related outdoor activities.
- Applicants with an Associate's degree, or higher, with a major in a related field such as Wildlife Management, Criminal Justice, Natural Science or Forestry.

Applicants must complete the DNR POST Certified Position Application for Employment (located at www.gadnr.org/careers) and submit it along with their current POST Certification Certificate (if applicable) or a copy of their POST Entrance Exam results to the following address:

DNR Training Academy
ATTN: Conservation Ranger Employment
1000 Indian Springs Drive
Forsyth, GA 31029

Or you may send your documents electronically to DNR.Training.Academy@dnr.ga.gov

NOTE: DNR will be accepting applications from May 1, 2016 – June 15, 2016.
Applications must be postmarked on or before June 15, 2016. Applications postmarked after June 15, 2016 will not be considered.

Parks, Recreation & Historic Sites Division Vacancies
Park / Historic Site Assistant Manager

LOCATION	Reynolds Mansion – Sapelo Island – McIntosh County						
DIVISION	Parks, Recreation & Historic Sites Division						
POSITION #	00099124	JOB CODE	NRP011	PAYGRADE	H	ENTRY SALARY	\$29,399.50

JOB DESCRIPTION

Under general supervision, plans and coordinates activities of a Georgia State Parks facility (state parks, historical sites, golf courses and/or lodges). Organizes processes and develops procedures to manage administrative aspects of park. This is the entry/training level of the Parks Facilities Management job series. Directs subordinate supervisors and staff.

Primary Duties & Responsibilities:

- Answers inquiries pertaining to policies and services, and resolves occupants' complaints
- Collects payments and records data pertaining to funds and expenditures
- Coordinates activities and resolves problems
- Develops and implements a diverse and ongoing series of educational programs, workshops and special events
- Develops and maintains a program of protection and security for site visitors and facilities according to established procedures
- Ensures the safety and security of the site
- Maintains and manages facilities
- Markets and implements an ongoing program of interpretation, outdoor recreation, golf and public relations
- Observes and monitors to ensure efficient operations and adherence to facility's policies and procedures
- Oversees collection of all monies received for registrations, retail merchandise sales, or equipment/lodging rentals
- Oversees the ground maintenance
- Protects the natural, cultural, historical resources of the site
- Supervises assigned staff

MINIMUM QUALIFICATIONS

Bachelor's degree from an accredited four-year college or university.

OR

Associate's degree from an accredited college or university

AND

Two years of full-time experience in a State Park, Historic Site or similar facility with assigned duties in specialized area(s) such as visitor's service, security or facilities maintenance.

OR

High School Diploma or GED

AND

Three years of full-time experience in a State Park, Historic Site or similar facility with assigned duties in specialized area(s) such as visitor's service, security or facilities maintenance.

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Park/Historic Site Assistant Manager Continued

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address **highlighted** below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Parks, Recreation and Historic Sites Division
ATTN: Kat Edmond
One Conservation Way
Brunswick, GA 31520
Parks2@dnr.ga.gov

Park / Historic Site Assistant Manager

LOCATION	Cloudland Canyon State Park						
DIVISION	Parks, Recreation & Historic Sites Division						
POSITION #	00098771	JOB CODE	NRP011	PAYGRADE	H	ENTRY SALARY	\$30,869.47

JOB DESCRIPTION

The Assistant Park Manager serves a critical role in assisting the Park Manager with the oversight of all aspects of the Cloudland Canyon operation: administrative, visitor services, maintenance, interpretation, resource management and public safety. This includes the management of site amenities including cottages, campsites (frontcountry and backcountry), shelters, day use areas, an extensive trail system, yurts and Visitor Center. This position has supervisory responsibility for staff including a number of part time and seasonal employees as well as volunteers. The Assistant Park Manager serves as Manager on Duty in the absence of the Park Manager.

MINIMUM QUALIFICATIONS

Bachelor's degree from an accredited four-year college or university.

OR

Associate's degree from an accredited college or university

AND

Two years of full-time experience in a State Park, Historic Site or similar facility with assigned duties in specialized area(s) such as visitor's service, security or facilities maintenance.

OR

High School Diploma or GED

AND

Three years of full-time experience in a State Park, Historic Site or similar facility with assigned duties in specialized area(s) such as visitor's service, security or facilities maintenance.

NOTE: The selected candidate must reside in housing provided. If not currently residing in DNR housing, the selected candidate will be required to pay 100% of residence utilities.

NOTE: This position may have law enforcement responsibilities based on the selected candidate.

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Parks, Recreation and Historic Sites Division
ATTN: Angie Johnson
P.O. Box 1029
Helen, GA 30545
Parks1@dnr.ga.gov

Administrative Support 1

LOCATION	Kolomoki Mounds State Historic Park – Early County						
DIVISION	Parks, Recreation & Historic Sites Division						
POSITION #	00099004	JOB CODE	GSS080	PAYGRADE	C	ENTRY SALARY	\$18,549.36

JOB DESCRIPTION

Under direct supervision, performs a variety of general secretarial, clerical, and administrative support functions/processes or a few specialized or essential clerical functions in support of a unit or office and related personnel. May enter data and/or process documents and records. The work includes operating standard office equipment. Work is performed under the close supervision of a clerical or administrative supervisor.

MINIMUM QUALIFICATIONS

High School diploma or GED

AND

Ability to perform basic office functions and computer related duties.

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Parks, Recreation and Historic Sites Division
ATTN: Lisa Keener
2024 Newton Rd.
Albany, GA 31701
Parks3@dnr.ga.gov

Administrative Support 1

LOCATION	Florence Marina State Park – Stewart County						
DIVISION	Parks, Recreation & Historic Sites Division						
POSITION #	00098946	JOB CODE	GSS080	PAYGRADE	C	ENTRY SALARY	\$18,549.36

JOB DESCRIPTION

Under direct supervision, performs a variety of general secretarial, clerical, and administrative support functions/processes or a few specialized or essential clerical functions in support of a unit or office and related personnel. May enter data and/or process documents and records. The work includes operating standard office equipment. Work is performed under the close supervision of a clerical or administrative supervisor.

MINIMUM QUALIFICATIONS

High School diploma or GED

AND

Ability to perform basic office functions and computer related duties.

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Parks, Recreation and Historic Sites Division
ATTN: Lisa Keener
2024 Newton Rd.
Albany, GA 31701
Parks3@dnr.ga.gov

Groundskeeper 3

LOCATION	Gordonia - Altamaha State Park – Tattnall County						
DIVISION	Parks, Recreation & Historic Sites Division						
POSITION #	00099067	JOB CODE	FES032	PAYGRADE	C	ENTRY SALARY	\$20,039.02

JOB DESCRIPTION

Under broad supervision, maintains grounds in an attractive and orderly condition by trimming lawns, removing leaves and debris and other related duties. Operates and maintains grounds equipment as necessary.

Primary Duties & Responsibilities:

- Performs job responsibilities with minimal supervision
- Serves as job expert or organization resource in assigned areas
- May supervise and/or direct the work of others
- Cares for established lawns
- Decorate gardens with stones and plants
- Develops landscape plans, designs, drawings, and specifications
- Disposes of trash and debris
- Follows planned designs to determine where to plant or lay sod
- Hauls or spreads topsoil, and spreads straw over seeded soil to hold soil in place
- Makes improvements to walks, lanes, sheds, and benches, including painting and minor repairs
- Mixes and sprays or spreads fertilizers, herbicides, or insecticides onto grass, shrubs, and trees, using hand or automatic sprayers or spreaders
- Mows and edges lawns, using power mowers and edgers
- Plants seeds, bulbs, foliage and apply mulch for protection, using gardening tools
- Provides preventive maintenance pertaining to grounds area and /or state cemeteries or park facilities

MINIMUM QUALIFICATIONS

One year of related experience

AND

Valid driver's license

OR

One year at the lower level or position equivalent. (FES031)

PREFERRED QUALIFICATIONS

Preference may be given to applicants with specialized training in turf management or chemical applicator's license.

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address [highlighted](mailto:parks2@dnr.ga.gov) below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Parks, Recreation and Historic Sites Division
ATTN: Kat Edmond
One Conservation Way
Brunswick, GA 31520
parks2@dnr.ga.gov

Wildlife Resources Division Vacancy

Wildlife Resources Division Director

LOCATION	Headquarters, Social Circle – Walton County						
DIVISION	Wildlife Resources Division						
POSITION #	00099730	JOB CODE	A0117	PAYGRADE	SRE	ENTRY SALARY	TBD

JOB DESCRIPTION

The incumbent in this position will serve as the Division Director for the Wildlife Resources Division which includes the Fisheries Management section, Game Management section and Non-Game Management section.

The Wildlife Resources Division is charged with conserving, enhancing and promoting Georgia's wildlife resources, including game and nongame animals, freshwater fish and protected plants.

MINIMUM QUALIFICATIONS

Bachelor's degree in Biology, Zoology, Fisheries Management, Wildlife Management, Natural Resources or a related field from an accredited college or university

AND

Five years of experience at a supervisory/management level.

If interested in applying for this position, please complete a DNR Application for Employment and mail it to the address listed below or submit it electronically to the e-mail address **highlighted** below:

Georgia Department of Natural Resources
 ATTN: Brian Nabors
 2 MLK Jr Drive, SE
 Suite 1258, East Tower
 Atlanta, GA 30334
Brian.Nabors@dnr.ga.gov

Wildlife Technician 3

LOCATION	Di-Lane Plantation WMA – Burke County						
DIVISION	Wildlife Resources Division						
POSITION #	00100671	JOB CODE	NRT012	PAYGRADE	J	ENTRY SALARY	\$35,569.36

JOB DESCRIPTION

Under limited supervision, responsibilities include intensive habitat management, building and grounds maintenance, supervising personnel, and managing a heavily used hunting area on Di-Lane WMA and other regional duties as assigned. Specific duties include: implementing habitat management plans; utilizing heavy equipment and farm equipment; creation and maintenance of wildlife openings; prescribed burning; construction, placement, and maintenance of nest structures for a variety of species; planting trees and shrubs; habitat management; maintenance of roads, buildings, gates and other structures; maintenance of property boundary and administration of managed hunts. Serves as after hours on-call person on a rotational basis for emergency response. Also, incumbent is responsible for inventory and maintenance of major state equipment including tractors, farm implements, and other heavy equipment. Collects important biological data for population monitoring of quail, deer, and turkey populations as well as disease monitoring of important wildlife species. In addition, as a team member, this technician will assist with habitat management, maintenance, and managing heavily used hunting areas and other duties in the southeastern district, which consists of 5 WMA's (Di-Lane, Yuchi, Alexander, Big Dukes Pond, and Tuckahoe).

MINIMUM QUALIFICATIONS

Associate's degree in wildlife management or a related field from an accredited college or university

AND

One year of experience required at the lower level Wildlife Technician 2 (NRT011) or position equivalent.

OR

Completion of equivalent coursework (90 quarter hours or 60 semester hours) in wildlife management or a related field from an accredited college or university

AND

One year of experience required at the lower level Wildlife Technician 2 (NRT011) or position equivalent.

OR

Two years of experience in the Wildlife Resources Division as a Wildlife Technician 2 (NRT011).

PREFERRED QUALIFICATIONS

Preference may be given to applicants with:

- Experience managing early successional habitat and northern bobwhite quail
- Experience working for Wildlife Resources Division
- Experience working with field trial organizations and clubs
- Experience managing a team and providing direct supervision to others

NOTE: The **selected** candidate must reside in housing provided and the **selected** candidate will be required to pay 100% of residence utilities.

NOTE: Eligibility to obtain or possession of a Class C Commercial Driver's License is required.

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Wildlife Technician 3 Continued

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Office of Human Resources
ATTN: Connie Hopkins
2070 US Hwy, 278, SE
Social Circle, GA 30025
Connie.Hopkins@dnr.ga.gov

Fisheries Technician 2

LOCATION	McDuffie Fish Hatchery - McDuffie						
DIVISION	Wildlife Resources Division						
POSITION #	00099882	JOB CODE	NRT061	PAYGRADE	I	ENTRY SALARY	\$32,418.30

JOB DESCRIPTION

Under general supervision, this position is assigned to the McDuffie Fish Hatchery; completes all phases of warm-water fish culture at this large warm water fish production facility; operates and maintains assigned facilities, grounds, and equipment; serves as manager in the absence of hatchery manager. Incumbent must possess Class A Commercial Driver's License (CDL) or be willing and able to obtain a Class A CDL within 6-months of employment.

MINIMUM QUALIFICATIONS

Associate's degree in Fisheries Management or a related field from an accredited college or university

OR

Completion of equivalent coursework (90 quarter hours or 60 semester hours) in Fisheries Management or a related field from an accredited college or university.

OR

Two years of experience in the Wildlife Resources Division as a Fisheries Technician 1 (NRT060) which included responsibilities in fisheries management.

PREFERRED QUALIFICATIONS

Preference may be given to applicants with experience in warmwater fish hatcheries.

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
 Office of Human Resources
 ATTN: Connie Hopkins
 2070 US Hwy, 278, SE
 Social Circle, GA 30025
Connie.Hopkins@dnr.ga.gov

Environmental Protection Division Vacancies

* Environmental Laboratory Quality Assurance Manager

LOCATION	EPD Laboratory						
DIVISION	Environmental Protection Division						
POSITION #	00101625	JOB CODE	LSM012	PAYGRADE	N	ENTRY SALARY	\$52,331.12

**Official Title: Senior Manager 2, Health Laboratory*

JOB DESCRIPTION

The Environmental Laboratory Quality Assurance Manager responsibilities include but are not limited to: Administration of Georgia Environmental Protection Division (EPD) Laboratory quality system; ensure analytical and procedural compliance with multiple Environmental Protection Agency (EPA) programs supported by the EPD Laboratory; conduct internal systems and method audits; coordination with EPA auditors and responses to audit; management of multiple proficiency testing studies to ensure certification status.

MINIMUM QUALIFICATIONS

Bachelor's degree in a hard science from an accredited college or university

AND

Seven years of supervisory experience in a laboratory setting.

OR

Bachelor's degree in any related discipline from an accredited college or university

AND

Ten years of related experience, Seven years of which in a leadership/administrative role.

OR

Two years of experience required at the lower level Senior Manager, Health Laboratory (LSM011) or position equivalent.

PREFERRED QUALIFICATIONS

Qualified applicants would be expected to have a broad range of environmental laboratory quality system experience including but not limited to:

- Quality system development and administration
- Environmental testing methodology
- Conducting analytical system and method audits
- Regulatory program requirement
- Coordinating laboratory audits with external agencies and responding to audits
- Project management
- Management of multiple proficiency testing studies to ensure certification status

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Senior Manager 2, Health Laboratory Continued

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address **highlighted** below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Environmental Protection Division
ATTN: Erin Elmore
2 MLK Jr. Drive
Suite 1456, East Tower
Atlanta, GA 30334
JobsAtEPD@dnr.ga.gov

NOTE: This position will remain on the DNR Vacancy Announcement until filled.

Manager 1, Environmental Protection

LOCATION	Land Protection Branch – Fulton County						
DIVISION	Environmental Protection Division						
POSITION #	00100950	JOB CODE	RCM010	PAYGRADE	M	ENTRY SALARY	\$52,172.55

JOB DESCRIPTION

The incumbent in this position manages the Generator Compliance Unit of the Hazardous Waste Management Program. This unit manager plans and directs the activities of compliance officers who conduct inspections, evaluate compliance, and draft enforcement actions for generators of hazardous waste. The unit manager acts as a subject area technical expert and provides leadership, guidance and training in meetings with staff and the regulated community regarding compliance with environmental laws, rules and policies. The manager will be involved in the development, interpretation, implementation and enforcement of federal and state regulations, policies, guidance and procedures.

MINIMUM QUALIFICATIONS

Bachelor's degree in Environmental Sciences, Biology, Chemistry, Geology, Engineering (Agricultural, Chemical, Civil, Environmental, Mechanical or Sanitary) or related field from an accredited college or university

AND

Four years of professional experience in environmental enforcement, environmental health, environmental monitoring, environmental protection or environmental research.

PREFERRED QUALIFICATIONS

Preference may be given to applicants with:

- Experience in enforcement of environmental regulations
- Experience in the interpretation and implementation of applicable state and federal regulations
- Excellent verbal and written communication skills
- Experience in developing policies and procedures

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
 Environmental Protection Division
 ATTN: Erin Elmore
 2 MLK Jr. Drive
 Suite 1456, East Tower
 Atlanta, GA 30334
JobsAtEPD@dnr.ga.gov

NOTE: This position will remain on the DNR Vacancy Announcement until filled.

Manager 1, Environmental Protection

LOCATION	Water Protection Branch – Fulton County						
DIVISION	Environmental Protection Division						
POSITION #	00101034	JOB CODE	RCM010	PAYGRADE	M	ENTRY SALARY	\$52,172.55

JOB DESCRIPTION

The incumbent in this position manages the Erosion and Sedimentation Unit of the Nonpoint Source Program. Responsibilities include stream buffer variances, National Pollutant Discharge Elimination System (NPDES) construction stormwater permits, overviews of local government erosion and sedimentation issuing authority, production of guidance documents for the regulated community, preconstruction notices associated with wetland permitting. The incumbent communicates extensively with internal and external stakeholders and provides leadership and advice to the erosion and sediment control community in Georgia on state policy, rules, and procedures. Duties include field visits and technical assistance to local governments and other Environmental Protection Division programs.

MINIMUM QUALIFICATIONS

Bachelor's degree in Environmental Sciences, Biology, Chemistry, Geology, Engineering (Agricultural, Chemical, Civil, Environmental, Mechanical or Sanitary) or related field from an accredited college or university

AND

Four years of professional experience in environmental enforcement, environmental health, environmental monitoring, environmental protection or environmental research.

PREFERRED QUALIFICATIONS

Preference may be given to applicants with:

- Extensive knowledge of Erosion and Sediment Control Practices
- Knowledge of streams and stream morphology
- Experience with building construction
- Familiarity with business process improvement
- Proven interpersonal, communication and negotiation skills
- Experience working with multidisciplinary stakeholder groups
- Demonstrated commitment to environmental protection

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
 Environmental Protection Division
 ATTN: Erin Elmore
 2 MLK Jr. Drive
 Suite 1456, East Tower
 Atlanta, GA 30334
JobsAtEPD@dnr.ga.gov

NOTE: This position will remain on the DNR Vacancy Announcement until filled.

Vacancy Ann # 24-2016

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Deadline Date: 06/21/2016

Manager 1, Environmental Protection

LOCATION	Land Protection Branch – Clayton County						
DIVISION	Environmental Protection Division						
POSITION #	00101089	JOB CODE	RCM010	PAYGRADE	M	ENTRY SALARY	\$52,172.55

JOB DESCRIPTION

The incumbent in this position manages the Surface Mining Unit located in the Solid Waste Management Program. The Unit is responsible for permitting, compliance, monitoring and enforcement, reclamation and technical assistance for surface mining in Georgia.

MINIMUM QUALIFICATIONS

Bachelor's degree in Environmental Sciences, Biology, Chemistry, Geology, Engineering (Agricultural, Chemical, Civil, Environmental, Mechanical or Sanitary) or related field from an accredited college or university

AND

Four years of professional experience in environmental enforcement, environmental health, environmental monitoring, environmental protection or environmental research.

PREFERRED QUALIFICATIONS

Preference may be given to applicants with:

- Experience in state and federal environmental compliance and enforcement programs
- Experience with the Georgia Surface Mining Act and Rules
- Excellent written and oral communication skills

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
 Environmental Protection Division
 ATTN: Erin Elmore
 2 MLK Jr. Drive
 Suite 1456, East Tower
 Atlanta, GA 30334
JobsAtEPD@dnr.ga.gov

NOTE: This position will remain on the DNR Vacancy Announcement until filled.

Vacancy Ann # 24-2016

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Deadline Date: 06/21/2016

Manager 1, Environmental Protection

LOCATION	Water Protection Branch – Fulton County						
DIVISION	Environmental Protection Division						
POSITION #	00101361	JOB CODE	RCM010	PAYGRADE	M	ENTRY SALARY	\$52,172.55

JOB DESCRIPTION

The incumbent in this position manages the Water Quality Modeling Unit. The incumbent is responsible for overseeing the modeling and development of Waste Load Allocations. The work performed by this Unit is critical and required to develop permit limits for new and expanded municipal and industrial facilities and to review permit limits for facilities whose permits are being reissued. The incumbent is also responsible for overseeing the water quality modeling being done as part of the Comprehensive State-wide Water Plan. The incumbent provides technical support and review of water withdrawals.

MINIMUM QUALIFICATIONS

Bachelor's degree in Environmental Sciences, Biology, Chemistry, Geology, Engineering (Agricultural, Chemical, Civil, Environmental, Mechanical or Sanitary) or related field from an accredited college or university

AND

Four years of professional experience in environmental enforcement, environmental health, environmental monitoring, environmental protection or environmental research.

PREFERRED QUALIFICATIONS

Preference may be given to applicants with:

- Degree or coursework in environmental, civil, chemical, or agricultural engineering, or an advanced degree in environmental science or hydrology
- Familiar with the Clean Water Act and Georgia's Rules and Regulations for Water Quality Control
- Knowledge of and/or experience with Waste Load Allocations
- Experience and/or understanding of water quality models and conducting instream field surveys
- Knowledge or understanding of instream processes
- Knowledge of and/or experience conducting instream field surveys
- Proficient with Microsoft Office

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
 Environmental Protection Division
 ATTN: Erin Elmore
 2 MLK Jr. Drive
 Suite 1456, East Tower
 Atlanta, GA 30334
JobsAtEPD@dnr.ga.gov

NOTE: This position will remain on the DNR Vacancy Announcement until filled.

Vacancy Ann # 24-2016

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Deadline Date: 06/21/2016

Manager 1, Environmental Protection

LOCATION	Water Protection Branch – Fulton County						
DIVISION	Environmental Protection Division						
POSITION #	00161862	JOB CODE	RCM010	PAYGRADE	M	ENTRY SALARY	\$52,172.55

JOB DESCRIPTION

The incumbent in this position supervises a team of three specialists and one geologist involved in development of source water assessment and protection plans and provision of technical and administrative assistance to Georgia's State Water Well Standards Advisory Council.

MINIMUM QUALIFICATIONS

Bachelor's degree in Environmental Sciences, Biology, Chemistry, Geology, Engineering (Agricultural, Chemical, Civil, Environmental, Mechanical or Sanitary) or related field from an accredited college or university

AND

Four years of professional experience in environmental enforcement, environmental health, environmental monitoring, environmental protection or environmental research.

PREFERRED QUALIFICATIONS

Preference may be given to applicants with:

- Geographic Information Systems (GIS) training and proficiency
- Demonstrate above average normal communications skills, both writing and verbal
- Proficiency in project management
- Working familiarity with range of Georgia Environmental Protection Division programs that might intersect the activities of Sources Water Assessment and Protection Unit.

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NOTE: This position will remain on the DNR Vacancy Announcement until filled.

Technical Project Manager

LOCATION	Information Technology Unit – Fulton County						
DIVISION	Environmental Protection Division						
POSITION #	00101341	JOB CODE	ITP153	PAYGRADE	L	ENTRY SALARY	\$40,982.94

JOB DESCRIPTION

The Environmental Protection Division's Information Technology unit is hiring a Technical Project Manager for its "Safe Drinking Water Information System (SDWIS) Prime" project. SDWIS Prime will replace the current system used by state level environmental protection agencies, "SDWIS State". SDWIS is utilized by state level agencies in cooperation with the United States Environmental Protection Agency (EPA) to ensure the safety of public drinking water systems. SDWIS Prime will replace SDWIS State by the end of calendar 2016. The project is currently transitioning from the conceptual to the initial planning and development stages.

The incumbent in this position responsibilities will include but not limited to establish an overall project plan, IT resource allocation, stakeholder resource requirements, coordinate project activities and review progress reports to ensure that the project progresses on schedule. The incumbent will be responsible for preparing project status reports as required by EPD IT management, confer with project staff to provide technical advice and proactively resolve issues to ensure proper corrective action is taken if risk is identified in the project.

MINIMUM QUALIFICATIONS

Bachelor's degree in related field from an accredited college or university

AND

Two years of experience supervising in a call center or help desk environment.

PREFERRED QUALIFICATIONS

Preference may be given to applicants with:

- Bachelor's Degree in a field of Information Technology study
- Prior experience in environmental protection related projects
- Prior knowledge and/or experience with Environmental Protection Agency (EPA) or state level drinking water systems
- Project Management Professional (PMP) certification
- Knowledge and experience in Systems Development Life Cycle (SDLC) and testing methodologies
- Five years' experience in project / program management in support of large, complex integrated software systems, including experience in planning, scheduling, resource tracking, risk management, communications, status reporting, quality assurance, and vendor and stakeholder management
- Proficiency in the Microsoft Office Suite and Microsoft Visio
- Proficiency in using Microsoft Project to track major projects
- Experience with cost tracking for large software development projects
- Experience in staff management and resource allocation
- Experience in state and federal environmental compliance and enforcement programs
- Familiarity with state and federal safe drinking water rules and regulations

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Technical Project Manager Continued

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

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Environmental Protection Division
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NOTE: This position will remain on the DNR Vacancy Announcement until filled.

Environmental Engineer 1/2/3

LOCATION	Air Protection Branch – Fulton County						
DIVISION	Environmental Protection Division						
POSITION #	00179633	JOB CODE	ETP020	PAYGRADE	L	ENTRY SALARY	\$40,982.94
		JOB CODE	ETP021	PAYGRADE	M	ENTRY SALARY	\$46,310.72
		JOB CODE	ETP022	PAYGRADE	N	ENTRY SALARY	\$52,331.12

Based on education and experience, the selectee will be hired into one of the above mentioned job codes.

JOB DESCRIPTION

The incumbent in this position is an air quality permit writer and is responsible for the drafting of Air Quality Permits for industrial sources in the state of Georgia. General duties involved include the review of state and federal environmental regulations, basic engineering calculations and technical writing. The position requires extensive communication with industry representatives, and Georgia Environmental Protection Division (EPD) and US Environmental Protection Agency (EPA) peers. Periodic travel will be required for facility tours and training courses.

MINIMUM QUALIFICATIONS

ETP020 – Environmental Engineer 1

Bachelor's degree in Agricultural, Chemical, Civil, Environmental or Civil-Sanitary or Mechanical Engineering from an accredited college or university.

ETP021 – Environmental Engineer 2

Bachelor's degree in Agricultural, Chemical, Civil, Environmental or Civil-Sanitary or Mechanical Engineering from an accredited college or university

AND

One year of experience in professional environmental or sanitary engineering work.

ETP022 – Environmental Engineer 3

Bachelor's degree in Agricultural, Chemical, Civil, Environmental or Civil-Sanitary or Mechanical Engineering from an accredited college or university

AND

Two years of experience in professional environmental or sanitary engineering work.

OR

One year of experience at a level equivalent to an Environmental Engineer 2 (ETP021).

PREFERRED QUALIFICATIONS

Preference may be given to applicants with:

- Degree in chemical engineering AND experience in environmental engineering
- Degree in chemical engineering OR degree in environmental engineering and having chemical engineering experience
- Knowledge/experience of the State of Georgia or Federal air quality regulations

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Environmental Engineer 1/2/3 Continued

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

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Environmental Compliance Specialist 1/2/3

LOCATION	Southwest District Office – Dougherty County						
DIVISION	Environmental Protection Division						
POSITION #	00160285	JOB CODE	RCP020	PAYGRADE	H	ENTRY SALARY	\$29,399.50
		JOB CODE	RCP021	PAYGRADE	J	ENTRY SALARY	\$32,970.99
		JOB CODE	RCP022	PAYGRADE	K	ENTRY SALARY	\$36,268.09

Based on education and experience, the selectee will be hired into one of the above mentioned job codes.

JOB DESCRIPTION

The incumbent in this position will work on a multi-disciplined team, ensuring that permitted facilities are operating in compliance with applicable regulations through inspection, interpretation of regulations, and evaluation of periodic reports; drafting enforcement documents, when necessary, to remedy noncompliance. The incumbent will also address citizen complaints regarding program specific quality or other issues. The position involves routine interaction with the public, regulated industry, consultants, and other governmental officials. Therefore, the ability to clearly articulate technical concepts is essential. The majority of work performed by this position requires the production of written technical documents. Therefore, good technical writing skills are also essential for this position. Ability to work with Microsoft Word and Excel are necessary skills.

MINIMUM QUALIFICATIONS

RCP020 – Environmental Compliance Specialist 1

Bachelor's degree in Chemistry, Biology, Physics, Geology or other natural or physical science or engineering field from an accredited four-year college or university.

RCP021 – Environmental Compliance Specialist 2

Bachelor's degree in Chemistry, Biology, Physics, Geology or other natural or physical science or engineering field from an accredited four-year college or university

AND

Two years of professional experience in environmental protection.

OR

One year of experience at a level equivalent to an Environmental Compliance Spec 1 (RCP020).

RCP022 – Environmental Compliance Specialist 3

Bachelor's degree in Chemistry, Biology, Physics, Geology or other natural or physical science or engineering field from an accredited four-year college or university

AND

Three years of professional experience in environmental protection.

OR

One year of experience at a level equivalent to an Environmental Compliance Spec 2 (RCP021).

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Environmental Compliance Specialist 1/2/3 Continued

PREFERRED QUALIFICATIONS

Preference may be given to applicants with:

- Experience in environmental regulation and related compliance and enforcement activities
- Experience in dealing with the public
- Good communication skills in technical matters
- Ability to complete assignments in an efficient and accurate manner
- Experience with Microsoft Office suite

NOTE: Applicants that previously applied from DNR Vacancy Announcement # 23-2016 are still being considered and do not need to re-apply.

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

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