

UTK Club Geography
2013-2014

President: Dakota Anderson
Vice President: Michael Schilling
Treasurer: Hudson Kelly
Secretary: Chris Saneford

Representative to Faculty Meetings: Paul Lemieux
Member of Award Committee: Brandy Lemieux
Social Coordinator: Kyle Youmans

Meeting #2:

10/23/2013 @7pm

The Golden Roast (825 Melrose Pl Knoxville, TN 37916)

Task Completed from last meeting

1. Dakota Anderson
 - Created an official Geography Club Facebook page
 - Spread the word about and gather interest for SEDAAG
 - Discussed initial dept. symposium information
 - Began working on t-shirt, and poster design
 - Planned and schedule next club meeting
 - Assigned new task to club officers
2. Michael Schilling
 - Created an official Geography Club Facebook page
 - Planned the date for and started announcing information on “Clean BGB Day”
 - Recorded and wrote the meeting minutes from last meeting
 - Began working on t-shirt, and poster design
3. Hudson Kelly
 - Found out the Club finances and reported this amount to the President
4. Chris Saneford
 - Prepared a document that defines the roles of officers
5. Paul Lemieux
 - Prepared and distribute surveys for undergrads to help gather information for faculty meetings
6. Kyle Youmans
 - Created a list of various ideas for social events
 - Planned for at least one event at the meeting

Meeting Agenda

1. Departmental Symposium

- Discuss information on the poster competition and geography bowl

2. T-shirt and Poster

- Discuss logo/symbol of Club Geography
- Display ideas and examples for both t-shirt and poster

3. Clean up BGB Day

- Discuss the timing and date of event
- Plan ideas and arrangements that are needed for this event

4. Upcoming Conferences

- AAG
- Others

5. Open Floor

Objective: "Open Floor" indicates time allotted to any matters that are Club related that have not yet been discussed. Any member is welcome to discuss appropriate topics at this time.

Specific Duties of Officers

Objective: Besides the regular duties allotted to officers; listed here is a list of specific duties relative to the current time and date of the meeting.

Deadline for all task listed below: Nov 23rd, 2013

1. Dakota Anderson

- Meet with Kurt Butefish to plan the Club's involvement with Geography Awareness Week
- Begin the initial processes of ordering t-shirts
- Post the new club poster on the 3rd floor BGB

2. Michael Schilling

- Obtain equipment for "Clean up BGB" day
- Begin the initial processes of ordering t-shirts
- Post the new club poster on the 3rd floor BGB

3. Chris Saneford

- Provide the President with the meeting minutes

4. Hudson Kelly

- Get with the Vice President to plan out cost of equipment for Clean up BGB day

5. Paul Lemieux

- Prepare for November's faculty meeting

6. Kyle Youmans

- Set up at least one social event between now and next club meeting

Meeting Minutes

Objective: Meeting Minutes is an organized list of all things that were discussed at the meeting.

(The Vice President or another officer will provide the meeting minutes after the meeting has concluded.)

Meeting Minutes provided by the Secretary, Chris Saneford

7:00pm

President Dakota Anderson called the meeting to order. After the first round of coffee was provided by the Department Head Derek Alderman, Dakota brought the first order of business to the table. The upcoming Geography Department Symposium in the spring semester. Dakota encouraged all members to try and participate in the symposium. Dakota stated that he will be returning as an Alumnus to present and participate in the symposium. Dakota also reminded everyone that there will be a poster competition.

Next order of business was to discuss the Club Geography T-shirt color and design options were presented by Dakota. Members present viewed and then voted on color and design of Club Geography T-shirts. Cost and where to get the shirts made were discussed and ideas presented of online companies or local shirt print shops. Quantity of first round ordered was mentioned but not finalized.

Dakota and Michael brought up the "Clean up BGB Day" next, and stated that the set date for the cleanup is November 1 at 6pm. Ideas and thoughts were discussed about the best way to tackle the cleaning. Bring your own supplies was mentioned and Michael asked if the Department would pay for cleaning supplies. Michael will inquire with the correct Faculty to determine this. Michael will send out email to announce the cleanup day.

Dakota brought to order the business of upcoming conferences. SEDAAG and AAG were the focus of the discussion. AAG will be held in Tampa, Florida this year in the spring. SEDAAG is in November and Dakota and Kyle will be attending with others from the geography department. Dakota reiterated that presenting and attending these conferences are great opportunities to network and meet like-minded people. Many companies will be in attendance that could possibly be looking to fill job positions. Chris Saneford also mentioned that the TNGIC state conference in the spring time is another excellent opportunity to network and meet representatives from companies that hire Geography majors.

Dakota then opened the floor to any discussion of topics that have not been discussed at the meeting. After no member had anymore topics to discuss, Dakota closed the meeting.

Authors: Dakota Anderson & Christopher Saneford